



2 Harby Lane, Hose, Leics LE14 4JR

BOOKING FORM

Booking Secretary
Ms Angie Evans Tel: 07432 074039
37 Harby Lane, Hose, Leics, LE14 4JR

Please read the STANDARD CONDITIONS OF USE below:

The HIRER will be responsible for:

- a the provision of Statutory Licences for the sale of alcoholic beverages & the use of equipment capable of receiving TV pictures
- b observing the Operating Schedule, Premises Licence and any additional conditions applied to Hose Village Hall
- c Child Protection and Health & Safety matters while on the PREMISES
- d the use of the PREMISES only by the HIRER and for the PURPOSE OF HIRE
- e ensuring that no nuisance is caused to neighboring residents and no obstruction is caused to local traffic
- f the vacation of the PREMISES at the end of the PERIOD OF HIRE
- g the loss or damage to any of the HIRERS own equipment brought onto the PREMISES including parked vehicles & caravans
- h the removal of all materials or equipment brought onto the PREMISES
- i the replacement cost of any lost or damaged fixtures or fittings and for any loss or damage to the fabric of the PREMISES
- j the Payment of the FEE(S) at the end of the PERIOD OF HIRE or if agreed not more than 30 days from date of invoice
- k the provision & use of plastic glasses, unless permission to use glass has been obtained

Information on the Operating Schedule and Premises Licence is posted in the Village Hall or can be obtained from the Booking Secretary

HIRER

Name of Person or Organisation	
Position in Organisation (if any)	
Full Postal Address	
Telephone Number	

PERIOD OF HIRE	Start Date	End Date	
	Start Time	End Time	

PURPOSE OF HIRE (describe required use of PREMISES)

PREMISES (tick those required)

Main Hall	
Kitchen	
Bar	
Meeting Room	
Sports Ground & changing facilities	
Car Park	

FEES (for Booking Secretary's use)

Hiring Fee	
Additional Charges	
Total Hire Charges	
10% deposit (payable now)	
Charges for use of electricity (tick if appropriate)	

CONFIRMATION OF AGREEMENT

This AGREEMENT is made between HOSE VILLAGE HALL MANAGEMENT COMMITTEE (the COMMITTEE) and the HIRER, whereby the COMMITTEE permits the HIRER to use the PREMISES in consideration of the FEE(S) and for the PURPOSE OF HIRE and the PERIOD(S) indicated. In return, the HIRER agrees to abide with the STANDARD CONDITIONS OF USE

I, the HIRER, agree to abide by the STANDARD CONDITIONS OF USE and any special conditions annexed to this AGREEMENT

Signed	Date
Print Name	

- 1 Cheques should be made payable to HOSE VILLAGE HALL
- 2 Deposits are non-refundable in the event of cancellation by the HIRER
- 3 A booking will only be guaranteed upon receipt of this booking form by the Booking Secretary

It is illegal to smoke on the premises at Hose Village Hall